



SPIDER LAKE SPRINGS CAMPERS ASSOCIATION

Draft Minutes of the Board of Directors Meeting for September 15, 2024

Executive Present:

Kevin Baker – President

Teresa Nielsen – Vice President

Lottie LeGros – Treasurer

Directors Present:

Ken Leahy – A

Petty Wong – C

Brian Weikum – D

Doug Hogg – F

Cheri Doney – G

Executive and Directors Absent:

Joanne Boomer – Secretary

Justine Scott – B

Laura Geberdt – E

Guests:

Brian Lamb – Park Manager

Donna-Marie Lamb – Park Administrative Assistant

Dave Olson – Park Security

One delegate was present.

1. President called the meeting to order at 10:03am.
2. **Approval of Agenda. Approved.**
3. **Approval of the August 18, 2024, minutes. Motion** by Kevin Baker, seconded by Teresa Nielsen, to approve minutes. **Approved.**
4. **Business arising from Minutes/Old Business**
 - Proposal for new leasing agreement reviewed, noted that it should also state “This is in addition to any other agreement between the shareholder and the Lessee.”
 - Proposal to accept as written is withdrawn. Tabled to the November Board meeting. The agreement requires further consideration and review. Discussions around how the proposed security deposit will be administered and how it falls under the purview of the Tenancy Act. Doug Hogg and Kevin Baker to review Tenancy Act for direction. All Board members to review proposal, bring questions/concerns to November Board meeting.
 - Email Security – The Board has purchased MS365 for all Board members to use email addresses rather than gmail. This will improve online security. MS365 also allows the use of Teams which is beneficial for virtual meetings. More information/instructions to follow.



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5. **Treasurer Report** Lottie LeGros' report was circulated to the Board. **Motion** by Lottie LeGros, seconded by Cheri Doney to accept the financial statements as presented. **Approved.**
 - Preparing for the new 2025 Budget.
 - Banking, still working on finalizing the transition of the accounts.
 - Thank you to Petty Wong for all her help with computers.
6. **Park Manager's Report** Brian Lamb's report was circulated to the Board.
 - Recycling program is going well under the new organization that has been contracted. Volunteers are still needed.
 - A new roof for the septic pump house is needed the cost estimate is \$4,000. The new roof will include proper ventilation to make it safer for maintenance workers.
 - WorkSafe recommendations regarding working with hazardous waste due to employees cleaning washroom after vandalism has occurred. Park Manager will look into the recommendations and discuss with staff.
7. **Correspondence**
 - Letter from an owner regarding branches being severely trimmed in front of lot, causing lack of privacy. Park Manager has discussed this with the owners and a new fence and planter boxes will be erected on the common ground area.
 - All emails sent to Joanne Boomer, Secretary to the Board, have been answered.
8. **Standing Committee Reports**
 - **Finance Committee** Lottie LeGros confirming volunteers to ensure availability for meetings.
 - **Rules & Regulations/Bylaw Committee** Lottie LeGros said the Committee is making progress, about 50% of the review of the Rules and Regulations has been completed. The Committee will present suggestions to the Board upon completion.
 - **Social Club Committee** Cheryl Johnson, Committee Chair, is currently planning Halloween events, last year was a success as the event was well attended, hoping for more this year. Looking for volunteers to help, Donna-Marie has volunteered.
 - Cheryl will reach out to garner more volunteers for events for next year.
 - Cheryl does not have access to the official Facebook page to post. Joanne Boomer will ask Bonnie to give Cheryl access.
 - A suggestion was made that maybe the Social Committee Chair should have an email account.
 - **Store Committee** Karrie Lee, Site D50 has offered to take over store operations next year.
 - Inventory has been completed. Final tally for the season is approximately \$300 profit.
 - Clothing leftover so not planning to purchase new stock for 2025 season.
 - Add new ice cream menu items.
 - Will allow teenage volunteers for 2025, as long as a parent is present.
 - Opening weekend will officially be May long weekend but will have a soft opening the previous weekend.
 - Planning to try opening for additional hours if enough volunteers.
 - Will put a call out for volunteers in the AGM agenda.
 - Park Manager to provide all cleaning supplies for the store.



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9. Working Committee Reports

- **Pond Committee** Ken Leahy met with the Committee.
 - There were seven items on the list for completion and only one item remains and that is a proposal for new picnic tables/benches at Evelyn's Pond. Park Manager will research pricing for the tables/benches and get back to the Board.
 - Ryan's pond and the bull rush issue, staff will be working on mitigation.

10. Delegate Question/Presentation

- Adrienne Monks A15, feels new playground is a necessity. Park staff have been looking into a new metal constructed version for installation in front of Evelyn's Pond. They will bring a cost estimate to the board in the coming months. It would be a system that could be added to in the future. Adrienne to research any possible funding grants and pass the information to Brian Lamb. Brian mentioned that new swing sets for upper field are being researched for costing/availability.

11. New Business

- Section Directors that held a section social event should provide feedback by email to allow the Board to decide best practices for future camping seasons.

There being no further business for the good of Spider Lake Springs Campers Association, **Motion** by Kevin Baker, to adjourn at 11:34pm.

Next meeting will be October 20, 2024, at 10:00am in the park.

Manager's Report for September 2024

1. First off, I would like to say that the Labour Day long weekend was one of the easiest to deal with in regard to complaints and problem calls that we have had all season. I truly believe that the volunteer security program has been a huge deterrent for mischievous doings and excessive noise after 11:00p.m. Many thanks to you all for stepping up this year.
2. The waterslide is finished for this year. It was used almost every day from the July 1st long weekend until the end of the Labour Day long weekend. The new hours of 1:30 to 3:30 seemed to work well for everyone. This will continue next season as well.
3. Maiya, our summer helper, has returned to school. She has been missed already.
4. The new waterslide stairs have been stained and now we can install the covers over the treads.
5. Jeff, Dave, Mike, and Maiya redid the horseshoe grounds by the store. They really did an awesome job. There have been many compliments received on this project. I tip my hat to the whole team.
6. Our recycling program is going much better. There are still only a few volunteers that sort the bottles and cans. They have everything spelled out very well inside the shed. If donations could be placed in the appropriate containers it would save a lot of redo work.
7. Mainly, our energy has been devoted to the successful operations of maintaining the resort. It has been a busy few weeks.

Vandalism Report

Mostly just the usual bathroom issues. Poop everywhere, purposely plugged toilets with foreign matter, and broken seats.