



SPIDER LAKE SPRINGS CAMPERS ASSOCIATION

Draft Minutes of the Board of Directors Meeting for April 21, 2019

Directors Present:

President:	Henry Helin (D07)
Vice President:	Elaine Layman (G13) – absent with regrets
Secretary	Debbie Graham (B05)
Treasurer:	Robert Scantlebury (A-19)
Section A:	Ken Leahy (A20)
Section B:	Dave Clark (B04) – absent with regrets
Section C:	John Adams (C48)
Section D:	Teresa Nielsen (D37)
Section E:	Lottie Legros (E21)
Section F:	Doug Hogg (F23)
Section G:	Wendy McLeod (G14)

3 delegates were present.

1. President Henry Helin called the meeting to order at 1001 hrs
2. **Approval of Consent Agenda** – motion to approve Consent Agenda by Ken Leahy, seconded by Robert Scantlebury – Approved
3. **Social Committee** –
 - a. lots of events planned for the upcoming season, beginning with a pancake breakfast this morning, followed by an Easter Egg hunt.
 - b. It was asked if 50/50 volunteers could use the park golf carts for transportation, unfortunately park insurance does not cover non-staff members.
 - c. The DJ is not available for the August long weekend but a loan of equipment will ensure the dance goes on.
 - d. Event posters will be put up around the park – please don't hesitate to volunteer! It promises to be an event-full season!!
4. **Treasurer's Report**
 - a. **Yearly fees are due the end of April** and we are still waiting for several to come in.
 - b. Unknown what the final tally on the windstorm is and how much of our costs will be covered by insurance. Our claim is still in the works.
5. **Maintenance/Manager's report** – attached – same was read for the benefit of the delegates present. In addition:
 - a. There is a gazebo in Ryan's Pond as a result of the windstorm – the owner has been contacted and asked to deal with the issue. If same not dealt with in a timely manner, staff will deal with it with the cost being billed back to the owner.
6. **Business from the Minutes** – none
7. **Correspondence** – none
8. **Old Business**



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- a. Tables & benches have been chosen for the store/horseshoe pit area and will be ordered this week. The park will assess these and consider purchasing more in the future.
- b. A summer student grant was applied for however the Board has not yet received a response. Teresa Nielsen will follow up on this. Ken Leahy asked if granted confirmed, could we hire “in house” from the youth we have in the park. It was agreed upon by the board.

9. New Business – none

10. Delegates

- a. Questions were asked about the arbourist and how trees were identified as a potential problem. It is up to each lot owner to advise management if they feel a tree on their property may fall into this category. Staff just do not have the time to examine every lot on a regular basis.

Meeting adjourned to in camera at 1037 hours

Next meeting is our **Annual General Meeting** on **May 19, 2019 at 1000** in the **Lighthouse Community Hall**.

Packages for the AGM were sent by email this previous week. If you did not receive a copy it is because we do not have a current email address. Please contact the secretary at spiderlakesecretary@gmail.com.

April 2019 Maintenance Report

1. All of the logs on hand from the windstorm have been milled into lumber, approximately 6500 board feet, predominantly cedar. This has all been stacked with stickers (spacers) in the shop yard. Remaining logs will be sorted and organized into neat piles behind the shop. The stacks of off-cuts from milling will be moved within the next few weeks.
2. Clean-up of the common area between A and B sections is complete. Clean-up of G-common is underway, including chipping in place.
3. The burn pile area has been cleaned-up and organized.
4. Firehose boxes removed for repair last year are being finalized, with the majority going back into service on April 15. All in-service boxes will be loaded with hoses on April 15. The few remaining boxes will be in service before Easter, and any gaps resulting from missing boxes will be carefully calculated for minimum risk over the few days the gaps exist.
5. Firewood for heating has been cut and stacked behind the shop for next year.
6. Some re-organizing of the shop yard has been necessary to accommodate the firewood and lumber. Boulders have been moved to the Septic Field area to free up some space in the yard.
7. I will personally be working on the foot-bridges between managerial duties now that the overnight temperatures have improved.

April 2019 Management Report

1. Muskrat: Island Wildlife Control has removed all of the traps for the season. IWC has indicated that there are other trap types available that are less dangerous but less effective and those would have to be specifically purchased for our use. We know there is still activity at Ryan's Pond, and it is being monitored.
2. A fillable .pdf version of the Site Owner Information Document is now in use. It seems to work well, but has a few issues with some versions of Apple's iOS pdf handler, which can hopefully be worked out in future versions. Having a fully digital version of this document that can be filled out on portable devices is going to improve the relevance of the information we have, especially for contacting shareholders in situations like the extreme weather event in December 2018.
3. The Lighthouse Community Hall has been booked for the AGM.
4. Multiple requests have been made for a quote and availability of our security company for the coming season. Updates pending.
5. Multiple requests have been made to co-ordinate with the Arborist we use for our annual work. Updates pending. *This is completely separate from the emergency work done following the windstorm.
6. Water Turn-On was successful. A couple line breaks were identified and repaired. Other leaks have been noted and are awaiting the completion of higher priority items. Test results have not varied from expected. The boil water advisory is standard procedure as a precaution while awaiting final test results and not an indication of any issues with our water.
7. The estimate of the number of damaged, compromised or blown over trees flanking the septic field has increased from around 20 to more like 40. These will be dealt with as we have time to do so. Please stay out of the forest beside the septic field, and remind children not to play on or around any partially fallen trees.
8. Bobcat 323 (mini-excavator) is currently being repaired. A hydraulic cylinder began leaking at the seal and has been removed and taken for repair. The rod will be tested to ensure it is straight, and the seals will be replaced. Currently no ETA, it was taken to the shop at the end of day Thursday April 11. A replacement steel line has been fabricated to replace a temporary hydraulic hose.