



SPIDER LAKE SPRINGS CAMPERS ASSOCIATION

Draft Minutes of the Board of Directors Meeting for August 16, 2015

Directors Present:

President:	Rick Loiselle
Vice President:	Elaine Layman
Secretary	Debbie Grahah
Treasurer:	Robert Scantlebury
Section A:	Richard Smith
Section B:	Ron Ward
Section C:	John Adams
Section D:	Kathryn Wilkins
Section E:	Phil Calnan
Section F:	Joe Tremblay
Section G:	Kim Waters

1. President Rick Loiselle called the meeting to order at 1000 hrs.
2. **Approval of the Minutes** - an error was noted in the **Manager's Report** – item (a) water level checks. Ken advises they are actually checking the water level twice a week and not every 2 weeks as stated in the minutes. Amended and corrected

A board member brought up discussion about the minutes not showing when an individual is in opposition of a motion. It is the position of the complete Board that they stand as a united front on decisions made but on the odd occasion when a Board member may feel strongly opposed they may request the opposition recorded.

Phil has requested that it be recorded he was opposed to the decision regarding the tennis court repairs and also the hiring of new labour for the remainder of the summer. Duly noted.

The amended minutes were approved/seconded by Rob/John

3. **Business from the Minutes:**

Pond Committee – Ken Munro from D3 says they have been raking around the machine on Main Pond as it is definitely killing the weeds. The committee is encouraged and would greatly appreciate any and all help with the raking work. Ken is going to place a notice on the bulletin board asking for help in this regard. One delegate from G6-Gary – was present and indicated that in his years and with his involvement in trying to find solutions, he is encouraged with this system and believes things are showing improvement.

Ken Wilson is going to further contact the company with regards to extending the rental of the machine as it has only been 2 weeks and while we are seeing results, the Board would



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like to see a full month's worth of work before making a determination to purchase. As this month period will fall between board meetings, Ken is hoping the rental period can be extended. A written agreement has been previously made to ensure rental monies go toward any future purchases.

The committee has a quote from Marshall Excavating regarding the issues at Larry's Pond. Henry Hein (D7) contacted several companies however they could not do the excavation of the pond or it was not economically feasible. Marshall's has provided quotes for two options. One is simply dredging for \$4305.00 and the other is for a retaining wall to give strength and durability to avoid future ground movement and for dredging. This quote is just under \$12000.00 Marshall's would like to start the process in September to avoid the winter rains eroding more of the bank.

Due to internet issues, the second quote was not accessible to the board during the meeting – same was later disseminated by way of email. There was much discussion about the issue. Rob advised that from a financial standpoint there are no concerns. Ken Wilson has no opposition to the proposed solution.

A motion was made by John and Seconded by Joe that we proceed with option 2 providing the email quote was complete and thorough – up to a value of \$12000.00.

4. **Treasurer's Report** – an error in date was noted on one report – Rob to reprint and resend to the board. Motion/seconded by Ron/Kathryn to accept as amended.
5. **Maintenance/Manager's Report:**
 - a. all of the routine daily things continue as per normal.
 - b. 5 metal street sign posts have been cut, welded together, ground and sanded (1 has been sealed and painted) and I hope to get 2-3 in the ground and the street names installed by the end of the week. Al is working on routing, painting, sanding and staining the remaining street names needed to complete all 5 sign posts. This will replace the posts and signs needed in areas where there were never signs and posts or where they have fallen down and removed due to rotting. The remaining will be done during the winter months.
 - c. Two of the three concrete pads needed for the memorial benches will be poured within the next few days – weather permitting
 - d. Staff are trying to assist with pond raking however other projects are taking priority
 - e. There is an issue with a malfunctioning check valve outside the treatment plant. A temp repair has been done but further work required.
 - f. Broken windows in the recycle shed have been replaced
 - g. Staff were called to a medical emergency in mid-July. One staff member attended the scene while another the front gate to direct emergency personnel. Bow Horn Bay Fire Dept arrived in 7 minutes with ambulance arriving in 17 minutes. Happy to report our camper has recovered
 - h. Water test went well but changes have us falling under VIHA jurisdiction with regard to the waterslide pool. A representative attended and did an inspection with both Ken and Rick Loiselle. Safety equipment has been purchased as a result but there will be changes to procedures



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- i. Signs were placed in the park and at several places in the Bowser area about the extra labour position for the waterslide and washroom cleaning. No interested party was found,
- j. There was an issue with a bike being stolen. All parties involved worked out the matter with each satisfied with action taken. It was an isolated incident with no need for further action.
- k. In the past 2 weeks 7 lots have sold. Ken has done inspections and repining of these lots
- l. A rumour circulated on the long weekend saying that the security guards were drunk on duty on Saturday night – this is completely false and confirmed as such by a couple of Board members and the company as well.
- m. Plexiglass for the front gate sign has arrived and will be installed. Ken is going to speak with a few artistic campers to see if they would be interested in “sprucing up” the sign as the paint is quite faded.

Discussion by the Board about the pads for the Memorial benches being movable should ground work be required around them in the future by adding rebar and pitons to the pads – Ken assured the Board that would be accommodated. As well, the plaques have been ordered – there is no need for routing on the benches as the plaques themselves are such they will be flush with no sharp edges to do any harm.

6. **Social Committee** – Donna reported all is good

7. **Correspondence:**

- a. A letter was received from a camper commending Ken, Gary and Al for their prompt and efficient response to an electrical issue experienced.
- b. An email was received from Scott Dempsey with regards to the meeting minutes not being promptly posted on the website. Discussion ensued with the board concurring the minutes first need to be reviewed before being posted but also greatly acknowledged the need for the camper’s to be informed. This Board adopted a policy that the minutes will be sent via email to all board members to review and comment on – and then would be posted to the website for the general public. A turnaround time of 14 days was decided upon to accommodate all involved. Motion/seconded by Debbie/Ron.
- c. An email was received from another camper with regards to the minutes but was present at the meeting and satisfied with the decision. His note also asked why the decision to hire a part time person was made without consultation of the campers – Board discretionary spending was discussed and his concern addressed.

8. **Old Business**

- a. Tennis courts – it was confirmed the price is solid and will be honoured for next year. Work will be done in the spring to accommodate both the company and the park – it will give Ken and crew the time to confirm the flooding issues in the area have indeed been taken care of. Motion/seconded by Rob/Elaine we proceed as planned

9. **New Business**

- a. Elaine brought forward the idea of a Consent Agenda - A **consent agenda** is a meeting practice which packages routine committee reports, Board meeting



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minutes, and other non-controversial items not requiring discussion or independent action as one **agenda** item.

A motion was put forward by Debbie and seconded by Elaine that the board try this method for the next two months to determine if it can save valuable time at the meetings.

10. Delegates

- a. One delegate had questions about the tennis court repairs
- b. Richard of G16 brought up the issue of the email links not working on the website. The webmaster has been advised and is working on the issue.

Motion to adjourn to “in camera”at 1246 hours. Motion to adjourn at 1400 hrs.

Note to Minutes: At the end of the incamera session, President Rick Loiselle advised the Board he is taking a leave of absence. During this time, Vice President Elaine LAYMAN will take on the duties and responsibilities of the president.