



# SPIDER LAKE SPRINGS CAMPERS ASSOCIATION

## Minutes of the Board of Directors Meeting for April 21, 2024

### **Executive Present:**

Lottie LeGros – President  
Rob Scantlebury – Treasurer

Teresa Nielsen – Vice President  
Joanne Boomer – Secretary

### **Directors Present:**

Ken Leahy – A      Petty Wong – C  
Doug Hogg – F      Cheri Doney – G

Laura Geberdt – E

### **Directors Absent:**

Justine Scott – B    Bill Mitchell – D

### **Guests:**

Brian Lamb – Park Manager

15 delegates were present.

1. President called the meeting to order at 10:00am.
2. **Approval of Agenda** Approved.
3. **Approval of previous meeting minutes of March 17, 2024.** Motion by Petty Wong, seconded by Joanne Boomer, to approve minutes. **Approved.**
4. **Business arising from Minutes/Old Business**
  - Parking Permit update. At the March Board meeting a motion to purchase owner and guest parking permits at a cost of approximately \$1,000 was approved. Ken Leahy has informed us that the company misunderstood what we required, as such a different permit was needed at an extra cost of \$300. **Motion** by Ken Leahy, seconded by Teresa Nielsen, for additional funds of \$300 for the purchase of the permits. **Approved.**
    - Board members agreed to change the rule that permits must be visible in vehicles at all times, to vehicles will display an owner or guest permit when parked outside a camp site. An email will be sent to owners and the information will be updated on the website.
    - Parking Permit information will be added to the SLSCA Rules and Regulations document.
  - At the March meeting the Park Manager was asked to provide trades people that frequent the park a copy of our Rules and Regulations. Though it is the responsibility of the owners to know what is allowed regarding additions/changes to their sites it will help the trades people that frequently do work in the park.
    - Brian was asked if the trades people that work in the park are asked to prove they have WorkSafe. Brian confirmed if they are hired by management, they do have to show proof they have WorkSafe. He does not ask those hired by owners as he is not always informed that a trades person will be working in the park.
  - Brian found someone that is ticketed to sign off on the waste water licence.



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5. **Treasurer's Report** - Robert Scantlebury's report was circulated to the Board. **Motion** by Teresa Nielsen, seconded by Doug Hogg, to accept the financial statements as presented. **Approved.**
6. **Park Manager's Report** - Brian Lamb's report was circulated to the Board.
  - A member of the Pond Committee met with Brian and Jeff. Brian feels they have a good plan going forward regarding the ponds. The meeting minutes for the Committee will be posted to the website.
7. **Correspondence**
  - All emails sent to Joanne Boomer, Secretary to the Board, have been answered.
8. **Standing Committee Reports**
  - **Rules & Regulations/Bylaws Committee**
    - Motion by Joanne Boomer, seconded by Doug Hogg, to add to the Rules and Regulations, Section 3 Fees and Assessments 3.07 which reads - Owners selling their share are responsible to make any adjustments to maintenance and hydro fees as well as any accrued credits, with the purchaser. The park does not make adjustments to these fees for any used or un-used portion. **Approved.**
    - SLSCA Committee Code of Conduct. This was presented and approved by the Board to cover all Committees.
    - Rob Scantlebury reminded Joanne Boomer that there are also Bylaws for the Spider Lake Springs Holding Company. The R&R/Bylaws Committee will review these and get back to the Board at a future meeting.
  - **Store Committee** Still looking for volunteers for this camping season. If you would like to volunteer please email Teresa at [teresalynne142@gmail.com](mailto:teresalynne142@gmail.com).
  - **Social Committee** Cheryl Johnson Chair of the Committee spoke about events she is planning this camping season. Cheryl will provide the Board with an event list which will be emailed to owners, added to the website, Facebook pages and bulletin boards in the park. If you would like to volunteer or have event ideas, please contact Cheryl at [cheryl82lynn@hotmail.com](mailto:cheryl82lynn@hotmail.com).
9. **Working Committee Reports**
  - **Pond Committee.** A copy of the March meeting minutes was distributed to the Board. A copy will be added to the website.
10. **Delegate Question/Presentation**
  - Rebecca McKay A37, spoke on behalf of her family and the DeGagne's from C30. In March site C30 was pinned and it was discovered that a spot that they had been parking on was actually common ground. They were informed they could no longer park there. A picnic table, bark mulch and flower planters were placed on the spot as part of ongoing enhancements to the park. Rebecca spoke to their concern about creating a private gathering space next to site C30. She felt there is no view or reason for others to picnic there. She asked for the removal of the picnic table. Our Park Manager Brian Lamb, felt this was a reasonable request and will remove the picnic table.
11. **New Business**
  - Rob Scantlebury suggested that we add a member only section to our website. Members would need to use a password for this section and we could include financial information as well as move our meeting and Committee minutes to this section. Joanne Boomer to speak to Devin our Website Administrator.



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- Staff vehicle. Motion by Ken Leahy, seconded by Laura Geberdt, to table this discussion. **Approved.** The Park Manager will come back to the Board with an outline of vehicle needs.

There being no further business for the good of Spider Lake Springs Campers Association, **Motion** by Lottie LeGros, to adjourn at 11:42am.

Next meeting will be June 16, 2024 at 10:00am in the park. (May meeting is the AGM)

### Manager's Report for April 2024

1. Paul, from Pine Ridge had reached out to us with concerns about dumping of waste items on his property along the back of E Section. This has been addressed and is progressing well. There are only 3 sites to finish off.
2. Tree removal has been completed for this season.
3. A big 'Thank You' to Site C31 for donating bamboo plants that were placed around the park.
4. The rebuilding of the fence along the end of Main field has been completed. We will stain it when the warmer weather stays around.
5. New bathroom faucets have been installed in the upper and lower men's washrooms. The newer single lever faucets installed a couple of years ago had all been compromised.
6. We have been picking up winter debris from the sites as people arrive and begin clean up. Small amounts can be placed in bags or garbage cans. If there is a huge amount, please let us know and we will drop off the green trailer to be filled. It will then be taken away later.
7. Our Small Waste Water System (septic) will now be operated under the guidance of the Environmental Operators Certification Program. We will be under the direction of an EOCP operator. They will be doing all the necessary tests and monitoring flow rates, etc. Roto Rooter will continue doing our pump outs. There will be some small upgrades within the system to bring us up to newer standards.
8. The camera at the garbage bins is now in operation.
9. I am putting together the program and schedules for this year's security for the long weekends. It will be for the May, July, August, and September long weekends. If anyone has any questions and/or would like to volunteer to assist us, please send me an email at [slsmanager2@gmail.com](mailto:slsmanager2@gmail.com).
10. The first mowing of the fields was done last week. We will be fertilizing them next week.
11. It was reported to me on the March 23rd weekend that there was some graffiti painted on trees along the emergency exit down at the dog pond and the neighbor's skidder on the property adjoining to us was covered.