



SPIDER LAKE SPRINGS CAMPERS ASSOCIATION

Draft Minutes of the Board of Directors Meeting for November 15, 2015

Directors Present:

President:	Rick Loiselle
Vice President:	Elaine Layman
Secretary	Debbie Grahah
Treasurer:	Robert Scantlebury
Section A:	Richard Smith
Section B:	Regrets
Section C:	John Adams
Section D:	Regrets
Section E:	Regrets
Section F:	Regrets
Section G:	Kim Waters

1. President Rick Loiselle called the meeting to order at 1000 hrs.
2. **Approval of Consent Agenda** – motion by John, seconded by Richard that the consent agenda be approved as circulated.
3. **Questions from Consent Agenda** – Ken Wilson read his Manager's/maintenance Report for the benefit of the delegates who were present.
 - Pond equipment has been put away for the season.
 - No drainage issues at the tennis courts
 - Installed a new gas line in the wand and handle of the welder
 - Changed oil & filters in all equipment
 - Working on the street sign posts and signs
 - Annual inspections done on all fire extinguishers
 - Measured and inspected 2 lots for compliance
 - Drain pipes blown out before water was turned off
 - Meter readings done and will be checked for discrepancies before giving them to Robert for billing
 - Sorted, bagged and returned all recycling to a total of \$298.65
 - All coin ops rolled and taken to bank for deposit
 - Received quotes for the lot number signs
4. **Social Committee Report** – see attached posters from Kim to be posted on the web and included with the upcoming newsletter
5. **Correspondence** –
 - one camper advised their email had been hacked, but does not appear to have affected Spider Lake communications
 - letter received from a camper in regards to compliance issues and work done by the park in previous years. **new info has arisen since the meeting and matter will again be addressed at the January meeting.



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6. Old Business

- **Reflective Lot Signs** – Ken has 3 quotes on the REQUIRED reflective lot signs. As he is not familiar with the work of the lowest bidder, he is going to physically. To be re-addressed in January.

Larry's Pond – there were questions with regards to our Water License. Section 9 of the Water Act states you can only make changes if you have a current lic – we do have it so we are good. Elaine double checked with a contact of hers and is satisfied all is in order.

Debbie Graham checked with the RDN and the City of Nanaimo about guardrails for along the pond – the building code does not apply. Furthermore it was learned a permit was not necessary unless retaining more than 1 meter of soil.

The work done by Marshall Excavating was done on budget. The Pond Committee met with the contractor and are satisfied he did what was asked. Committee members initially thought they could help but could not, therefore Ken and crew were required to assist. The Pond Committee feels both the contractor and Ken did an excellent job. The pond has always been steep on the sides and is no different now that the work has been done.

Drainage – Ken has a plan to place pipe, filter cloth and drain rock to avoid water pooling behind the blocks and will cover the tops with landscape material to make it both safe and aesthetically appealing. The bridge at the creek end was rotten so a new one is to be built. It will be made wide enough for the lawnmower and tractor to make for ease of maintenance. Robert made a motion to proceed as Ken had presented. Seconded by Elaine – unanimous decision.

7. New Business – none

8. Delegates

- Donna would like to know how the store did financially - \$1000.00 loss
- Donna inquired as to why the Social Committee was moved to the Board umbrella – it was done as Robert was already doing the financial and also to provide some coverage for the person(s) involved from an insurance/legal standpoint.

Meeting adjourned to in camera at 1130

In Camera adjourned at 1300

Next meeting 2016-01-17 in the store

DG