



# SPIDER LAKE SPRINGS CAMPERS ASSOCIATION

## Draft Minutes of the Board of Directors Meeting for April 17, 2016

### **Directors Present:**

President:	Rick Loiselle (G35)
Vice President:	Elaine Layman (G13) – absent with regrets
Secretary	Debbie Grahah (B05)
Treasurer:	Robert Scantlebury (A19)
Section A:	Richard Smith (A36)
Section B:	Ron Ward (B35)
Section C:	John Adams (C48)
Section D:	Kathryn Wilkins (D36)
Section E:	Phil Calnan (E17) – absent with regrets
Section F:	Joe Tremblay (F18)
Section G:	Kim Waters (G17)

1. President Rick Loiselle called the meeting to order at 1000 hrs.
2. **Approval of Consent Agenda** – Motion to Approve made by Kathryn, seconded by Joe
3. **Questions from the Consent Agenda**
  - a. Amendment to the March minutes – Item #4, point 4 should read the “Safety Authority” and not the Ministry of Environment.
4. **Management/Maintenance Report** – read for the benefit of the delegates present.
  - a. Upper washroom doors, jams and sill are all sanded, sealed and painted with new signs, door sweeps and new inside mats.
  - b. Water was turned on, flushed 48 hours later and tested on April 1<sup>st</sup>. The results came back perfect and all signs were removed. There were NO waterline breaks this year.
  - c. The garbage and recycling bins are open throughout the park
  - d. Common area behind G33 has been cleaned by removing the old rotten wall and replacing same.
  - e. A slab has been poured for the memorial benches however not installed as benches were found to be peeling so they are to be sanded and re-stained.
  - f. Large wooden sprinkler valve box at the tennis courts has been removed and new shut off valve boxes installed.
  - g. All roadways have been raked and debris picked up
  - h. Old rotten logs at the waterslide parking lot have been removed and will be replaced with round concrete ones.
  - i. 2 lots have sold and 2 more are in the process
  - j. Maintenance fee cheques continue to slowly come in
  - k. Quote received for tree removal – to be done April 14/15
  - l. Received a quote for security. The price per hour per guard is up by \$1.50 bringing the total to \$20.00 per hour. Quote for the season is \$6888.00. This company has provided excellent service but Ken will check for next year’s contract to ensue the rates and service are competitive.



# **SPIDER LAKE SPRINGS CAMPERS ASSOCIATION**

- m. On Sunday April 3<sup>rd</sup>, staff was checking the upper washrooms in the afternoon and found the lawn outside covered with feminine paper bags from the ladies washroom. Inside, all three toilets had been plugged with feminine bags
- n. Later on that same day, RCMP came to the property stating there had been a 911 from the payphone at the back of the store. This phone has been made non-functional and a sign will be placed there directing people to the payphone at the front of the store. The possibility of some sort of surveillance equipment around the most vandalized areas was discussed and Ken is going to check out options.

## **5. Correspondence**

- a. - A letter of resignation was received from Richard Smith of A Section, effective the AGM. A big thank-you to Richard for his valuable contribution!

## **6. Old Business**

- a. Work is starting on the retaining wall in F Section. Ken is going to hire Marshall Excavating to assist in the project.
- b. Ken will also take a look at any other small project Marshall's can help with while on the property such as reclaiming some of the sand from Angel pond back onto the beach.
- c. Larry's pond catch basin is full of gravel etc. Marshall's will help with the cleanout and Ken will monitor throughout the season to determine if anything further is required.
- d. the oxygenator is to be started up next week and will be monitored and moved as required. Ken has an oxygen tester to help determine proper usage.
- e. John expressed concern with an old camper down by the dog park. Rick Loiselle is taking care of the matter and will ensure it gets dealt with.
- f. Landscaping care – Ron Ward has spoken to a reputable company and will have them attend the park to view and provide info on what would be involved both time and cost wise.
- g. AGM prep – emails will be sent out with relevant info and while several board members have expressed an interest in continuing, it should be made clear that the positions are open and nominations welcome.

## **7. New Business**

- a. Common area behind B35 and surrounding sites requires some TLC. Ken to undertake and liaise with Ron.
- b. There are a few derelict trailers in the park. Ken is checking on these and reminding owners of their responsibility to maintain lots and trailers. There will be a higher focus on this throughout the season.
- c. fountain pipe at the end of Angle Pond to be connected and have a flow of water for the debris to move away from that section.

- 8. **Social Committee** – Kim received very positive responses to the email. Numerous events are already covered by volunteers and Kim is hopeful more volunteers will step forward!

## **9. Delegates**

- a. A big "Thank You" to the staff for a job well done in the washrooms!
- b. it was suggested the Willow tree near the store be pruned – Ken will see to this
- c. it was suggested the Board members' lot numbers be placed next to their names on the minutes so campers can easily find someone if desired.

Moved to In Camera at 1121 hours and meeting adjourned at 1210 hours.

**Next meeting is the AGM – May 22, 2016 1000 hrs  
at the Lighthouse Community Center - 240 Lions Way, Qualicum Bay BC**