



SPIDER LAKE SPRINGS CAMPERS ASSOCIATION

Draft Minutes of the Board of Directors Meeting for September 20, 2015

Directors Present:

Secretary	Debbie Grahah
Treasurer:	Robert Scantlebury
Section A:	Richard Smith
Section B:	Ron Ward
Section D:	Kathryn Wilkins
Section E:	Phil Calnan
Section F:	Joe Tremblay

Regrets: Vice Pres Elaine Layman, Section C John Adams, Section G Kim Waters

1. Treasurer Rob Scantlebury called the meeting to order at 1005 hrs
2. **Approval of Consent Agenda** – motion by Ron, seconded by Joe that the consent agenda be approved as circulated.
3. **Questions from Consent Agenda**
 - a. From the financial report – what is the EWorkplace Training ? WHMIS which all employees are required to have.
 - b. Is security done for the year? Yes, however the September payment is still outstanding.
 - c. Ken Wilson read his **Managers/Maintenance Report** for the benefit of the delegates who were present.
 - There are new signs for all ponds
 - Raked weeds from Main Pond disposed of
 - Shop exhaust fan repaired
 - Plexiglass and decal replaced at front gate
 - Waterslide shut down and closed for season
 - Will be assisting with the Larry's Pond project
 - Tennis court contract has been firmed up – will begin at start of next season when weather is appropriate
 - Issues with the lower washrooms being plugged with toilet paper
 - Storm clean up done, those affected contacted. Thanks to those who helped during that time
 - Compressor for blowing out water lines is reserved. **Water will be turned off October 16th.**



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4. Social Committee Report

- a. No report at this time however Ron did want to publically acknowledge and thank Donna Wilson for all her hard work and tremendous efforts. Donna has chosen to take a step back for the upcoming season.
- b. Kim Waters has done research into BC Gaming license requirements etc and will address these topics at the next board meeting.

5. Correspondence – none

6. Old Business:

- a. **Larry's Pond** – It was suggested our staff track their time on this project as well as fuel etc so that at the end of the day we will know exactly what it cost us and to help when preparing our budget for next year.

Delegates present were informed of the meeting held September 5 – minutes are included for posting.

One delegate asked if there was any warranty on the project if the sloughing continued – no, no guarantee but great effort and research went into the project and this appears to be the best option at this time.

- b. **Oxygenator** – The equipment has been purchased by the Park along with a testing meter. It will be kept in use to the end of October and will be stored in the shop until spring. The seller asked for a testimonial but was declined as it is too early for us to make a solid comment on and it is not the policy of the park to do so. Joe did a dive in Main Pond approximately 2 weeks ago. The dock to the store is clear but behind that he saw no change. Ken advised that water current plays a big part in the process and that the machine will be moved around experimentally to ensure its effectiveness.

7. New Business

- a. **Off Season Occupancy** – Ken has asked for clarification from the Board on the occupancy rules. At this time the wording of the rule is too open for interpretation. Ken states the sewer system needs to rest and of course there is no water to the individual units. Discussion – RDN classification is seasonal – to allow otherwise will greatly affect our property taxes. Phil briefly researched the RDN regulations on this matter but more work is needed. It was also suggested Doug Layman be consulted as he has dealt with the RDN in the past and may have insight. Topic tabled to the October meeting to allow for further inquiries/clarification to be made..

A reminder to campers – we are a SEASONAL PARK only.

- b. President on leave of absence from the Board – it was asked how long the President is allowed to be away from the position and whether or not a new individual needs to be voted in. Debbie is going to check the Society's Act to determine the legalities.

8. Delegates

- a. G-16 asked if changes were being made to the bylaws, would the public be consulted for input – Response – for major changes, a committee (consisting of a board member and general campers) would be convened. For minor changes there would be no consultation as the board is made up of elected individuals who represent the campers as a whole



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- b. G-16 also asked that before warning letters are sent to campers, the individuals involved be spoken with first to ensure the accuracy of the details. The Board will take this under advisement.
- c. F32 – Individual lot signs – Several of the reflective lot signs are missing/damaged etc and in need of replacement. The park reflective signs were mandated by emergency services and there is a Spider Lake Community Association bylaw in place in this regard. Ken is to source the signs and costs.

Meeting adjourned to In-Camera session at 1125 hrs.

Motion to adjourn in camera by Ron/Richard 1215 hrs.

Next meeting October 18, 2015 at the store rather than the clubhouse